

# Template Intention to sublet in Germany



We're happy to provide this template 'Intention to sublet' free of charge.

This is a text template that you can copy/paste in an email or letter.

If you are still looking for the right sub-tenant, simply list your property on our website free of charge:

>> [www.tempoflat.de](http://www.tempoflat.de)

**tempoFLAT.de**

**Your specialist for furnished apartments & temporary housing in Germany.**

We will be happy to support you and take care of the paperwork for you.

[Address of your landlord  
or building management]

[Your address]

[Place, Date]

## **Intention to sublet**

Dear

I intend to sublet my property [insert description of your property here] for the period from [planned start of sublease] until [insert planned end of sublease] because I [insert reason for sublease here].

I have advertised my property on the platform [www.tempoflat.de](http://www.tempoflat.de).

[If you have purchased the SECURITY package]

tempoFLAT carries out a security check on interested parties before the contract is signed, prepares the sublease contract and advises me on organizational and general questions about subletting in order to allow that the sublease process runs smoothly.

I demand EUR [insert the rent agreed in the contract here] rent per month. This rent includes all additional property expenses, the complete furnishing and [list additional items here: internet, telephone, TV fees, etc.].

As I wish to continue using the property following the end of the sublease, I will retain custody of the property and a key throughout the duration of the sublease. I will also continue to use the property for my own purposes by leaving my furniture in the property.

Once a subtenant has been found, I will send you the sublease contract and request your official consent to partial sublease in accordance with section § 540 and § 553 of the German Civil Code (BGB).

I ask that you consent to this course of action at this time or that you contact me if you have any questions or concerns.

Yours sincerely,